

Regulations require each Registered Investment Advisor to maintain written information about each advisory Client as a basis for making any recommendation or providing any investment advice. This information is confidential and will only be used by us to help achieve your unique financial goals.

**OWNER INFORMATION** (minor child if UTMA/UGMA/EDU IRA)

**First name/Company name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_ **MI:** \_\_\_\_\_  
**Gender:**  Male  Female    **US Citizen:**  Yes  No    **Marital status:**  Single  Married  Divorced  Widow(er)  
**Number of dependents:** \_\_\_\_\_ **Home phone:** \_\_\_\_\_ **Work phone:** \_\_\_\_\_  
**SSN:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Physical address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Mailing address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Employment status:**  Employed  Self-employed  Unemployed  Student  Retired  Other: \_\_\_\_\_  
**Employer Name:** \_\_\_\_\_ **Owner's occupation:** \_\_\_\_\_  
**Employer address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**VERIFICATION OF CLIENT**

**Type:** (must be government issued photo ID (e.g. Driver's license) \_\_\_\_\_  
**ID#:** \_\_\_\_\_ **Issuer:** (i.e. State or Government Agency) \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_  
**Citizenship Country:** \_\_\_\_\_ **Length of time advisor has known investor:** \_\_\_\_\_  
**Are you a 10% shareholder of a publicly traded company?**  Yes  No **Company name:** \_\_\_\_\_ **CUSIP:** \_\_\_\_\_  
**Is this a private banking account?**  Yes  No    **Is this account for a Foreign Financial Institution?**  Yes  No  
**Are you or anyone of interest in the account a politically exposed person?** (Foreign Political Official)  Yes  No  
**How was the account acquired:**  Existing client  Referral  Unsolicited walk/call in  Solicited  Cold call

**JOINT OWNER INFORMATION** (custodian if UTMA/UGMA/EDU IRA)

**First name/Company name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_ **MI:** \_\_\_\_\_  
**Gender:**  Male  Female    **US Citizen:**  Yes  No    **Marital status:**  Single  Married  Divorced  Widow(er)  
**Number of dependents:** \_\_\_\_\_ **Home phone:** \_\_\_\_\_ **Work phone:** \_\_\_\_\_  
**SSN:** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Physical address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Mailing address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Employment status:**  Employed  Self-employed  Unemployed  Student  Retired  Other: \_\_\_\_\_  
**Employer Name:** \_\_\_\_\_ **Owner's occupation:** \_\_\_\_\_  
**Employer address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**VERIFICATION OF CLIENT**

**Type:** (must be government issued photo ID (e.g. Driver's license) \_\_\_\_\_  
**ID#:** \_\_\_\_\_ **Issuer:** (i.e. State or Government Agency) \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_  
**Citizenship Country:** \_\_\_\_\_ **Length of time advisor has known investor:** \_\_\_\_\_  
**Are you a 10% shareholder of a publicly traded company?**  Yes  No **Company name:** \_\_\_\_\_ **CUSIP:** \_\_\_\_\_

# Client Profile Form

## FINANCIAL INFORMATION (Owner & joint owner, if applicable)

**Federal tax bracket:**  0-15%  16-32%  33-50%  50%+

**Estimated net worth:** \_\_\_\_\_ **Liquid net worth:** \_\_\_\_\_ **Estimated annual income:** \_\_\_\_\_

## SUITABILITY INFORMATION (suitability information should be completed for each account type)

### Types of Accounts

**Non-qualified:** Individual, Individual-TOD, Joint-Tenants WROS, Joint-Tenants in common, Joint-Community property, Joint-Transfer on death, 529, Guardian, UGMA, UTMA, Non-profit, Partnership, Estate, Trust, Other

**Qualified:** 401K, Profit Sharing, IRA, Roth, Simple, SEP, Roth Conversion, 403b, Other

**Corporation/LLC:** C Corp, S Corp, LLC

### Risk Tolerance

### Investment objective

### Investment horizon

### Source of funds

Conservative	Tax-free income	under 1 year	Savings/cash/wages/bank CD
Moderately conservative	Current income	1 to 3 years	Gift/inheritance
Moderate	Growth & income	3 to 5 years	Qualified transfer/rollover
Moderately aggressive	Capital preservation	5 to 10 years	Legal settlement/QDRO
Aggressive	Growth	10 to 20 years	Sale of primary residence
	Speculation	20+ years	Qualified plan forced distribution
			Insurance settlement/proceeds
			Non-qualified 1035 exchange
			Sale of land/investment property
			Non-qualified sale of stock/mutual funds

### **Account 1**

### **Account 2**

### **Account 3**

Owner of account: \_\_\_\_\_ Owner of account: \_\_\_\_\_ Owner of account: \_\_\_\_\_

Type of account: \_\_\_\_\_ Type of account: \_\_\_\_\_ Type of account: \_\_\_\_\_

Risk tolerance: \_\_\_\_\_ Risk tolerance: \_\_\_\_\_ Risk tolerance: \_\_\_\_\_

Investment objective: \_\_\_\_\_ Investment objective: \_\_\_\_\_ Investment objective: \_\_\_\_\_

Investment horizon: \_\_\_\_\_ Investment horizon: \_\_\_\_\_ Investment horizon: \_\_\_\_\_

Source of funds: \_\_\_\_\_ Source of funds: \_\_\_\_\_ Source of funds: \_\_\_\_\_

### **Account 4**

### **Account 5**

### **Account 6**

Owner of account: \_\_\_\_\_ Owner of account: \_\_\_\_\_ Owner of account: \_\_\_\_\_

Type of account: \_\_\_\_\_ Type of account: \_\_\_\_\_ Type of account: \_\_\_\_\_

Risk tolerance: \_\_\_\_\_ Risk tolerance: \_\_\_\_\_ Risk tolerance: \_\_\_\_\_

Investment objective: \_\_\_\_\_ Investment objective: \_\_\_\_\_ Investment objective: \_\_\_\_\_

Investment horizon: \_\_\_\_\_ Investment horizon: \_\_\_\_\_ Investment horizon: \_\_\_\_\_

Source of funds: \_\_\_\_\_ Source of funds: \_\_\_\_\_ Source of funds: \_\_\_\_\_

## CURRENT INVESTMENTS & EXPERIENCE

Client owns/has the following:

- Mutual funds \_\_\_\_\_ % \_\_\_\_\_ years
- Individual stocks & bonds \_\_\_\_\_ % \_\_\_\_\_ years
- Other (please specify): \_\_\_\_\_; \_\_\_\_\_ % \_\_\_\_\_ years
- CDs/money markets \_\_\_\_\_ % \_\_\_\_\_ years
- Annuities (fixed/variable) \_\_\_\_\_ % \_\_\_\_\_ years

